

December 14, 2023

The meeting of the Safety Committee was called to order at 9:00 AM by Chairman, Lincoln Cooper.

Other members present – Susanne Tetreault, Heather George, and Matt Grenier

Audience of Citizens: None

Approval of Minutes: L. Cooper made a motion, seconded by S. Tetreault, to approve the meeting minutes of June 15, 2023 as presented. Motion carried 4-0.

Correspondence: None

Unfinished Business:

- a. **Emergency Drills:** S. Tetreault is coordinating with Jim Sweet and QVCC to schedule an Emergency Drill in the spring.

New Business:

- a. **Central File Room:** No violations.
- b. **Revenue Office:** No Violations.
- c. **Historical Commission Room:** No violations.
- d. **2024 Meeting Calendar:** March 21st, June 20th, September 19th, and December 12th, 2024. S. Tetreault made a motion seconded by M. Grenier to approve the 2024 Meeting Calendar. Motion carried 4-0.

Accident, First Aid, Near Misses: None

Any Other Business: None

Adjournment: H. George made a motion, seconded by M. Grenier to adjourn at 9:25 AM. Motion carried 4-0.